



## Instruction Sheet

### Multi-Level Playhouse - 150260

Store these instructions in a safe place or you may access them on our website.



Take time to familiarize yourself with the use and maintenance of this equipment before using. Please file this Instruction Sheet in an accessible location. The Instruction Sheet must be read and familiar to anyone who is using Southpaw Enterprises Equipment.

**IMPORTANT: Please check equipment immediately for any damage that may have resulted during shipping. If any damage has occurred, please contact Southpaw Enterprises, Inc. immediately.**

#### Materials:

2 - Platforms (1) (2)	1 - Step Handrail	7 - Legs
2 - Ramp Sections	1 - Step Plexiglass	1 - Instruction Sheet
1 - Set of Steps	5 - Carpets	1 - Maintenance Checklist

#### Hardware Bag

42 - Joint Connectors	1 - 4mm Drill Driver	4 - Lock Washers
1 - 7/32" Allen Wrench	4 - Button Head Allen Bolts	
1 - 4mm Allen Wrench	4 - Flat Washers	

#### Important Notes (please read before assembling)

- ◆ Assembly can be done with only the hex wrench provided. However, we strongly recommend using a cordless drill with the 4mm hex driver to speed assembly. Take care to set the drill's torque so that it drives the screw fasteners completely without stripping them out. Also, make sure the drive is seated properly in the screw, or the driver can strip out the head of the screw fastener
- ◆ The Playhouse can easily be assembled with two people, and it is not extremely heavy. However, it may be prudent to have a third person available, depending on the strength of those helping with the assembly process.

#### Assembly Instructions:

Make sure the Playhouse is in the room where it will be used before assembly, as it cannot be moved from room to room once it is assembled.

1. Move the Platform close to the area where it will be permanently stationed. To install the step hand rail post screw 4 joint connectors through the bottom step on the same side the steps will be used on the platform. into the step post.
2. Set the Platform 1 on its back if you want the steps on the left side attach the steps. You will only be able to attach the two back legs with two joint connectors per leg at this time. You will only be able to attach the two back legs with two joint connectors per leg at this time. After you have attached the other three legs and set the platform right-side up. Lift the platform up a little and slide the steps in place and attach the two legs using six joint connectors. You will only be able to attach the two back legs with two joint connectors per leg at this time. Repeat procedure for Platform 2 adding a leg the right corner. If you want the steps on the right side reverse procedure substituting Platform 2 for Platform 1.
3. Remove Platform 2's hand rail joint connectors. Move Platform 1 and Platform 2 together and slide over Platform 1's back hand rail. This will line up Platform 2's middle post with Platform 1's middle post. Line up Platform 1's hand rail with Platform 2's hand rail and install four joint connectors. Now from underneath the platforms attach them together using two button head Allen bolts with one lock washer and one flat washer each. Tighten together using the Allen wrench provided. Do not tighten completely until you make certain that Platform 1 and 2 are aligned - then tighten completely.
4. Slide the Step Plexiglass into place and install the hand rail over the plexiglass with the T to the top. Screw two joint connectors into Platform's hand rail first. The two joint connectors into the post you will need to push the post all the way to the plexiglass. Apply only enough pressure to the post sit it touches the plexiglass.

5. To install the slide attach the bottom half of the slide to the top half using six button head Allen bolts with one lock washer and one flat washer. Once together, move into place on Platform and install 2 button head Allen bolts with one lock washer and one flat washer from the back side.
6. Now move into the final position and attach the carpets.

### **Maintenance Checklist**

The following items should be checked on a monthly basis and recorded in your maintenance checklist.

- Check wood parts for splinters. If splinters are found, sand smooth and refinish with clear lacquer.
- If any of the screw fasteners become loose (highly unlikely), screw back tightly with the hex wrench
- Check plexiglass for any cracks or broken pieces.

### **Cleaning Instructions**

Recommended cleaning solution is a 50/50 mixture of Hydrogen Peroxide and water and/or a small amount of mild detergent. Use a soft cotton cloth in conjunction with any cleaner.

**DO NOT USE ANY CLEANING PRODUCTS CONTAINING ISOPROPYL OR ETHYL ALCOHOL. DO NOT USE ANY AEROSOL SPRAYS AS THEY ALL CONTAIN ALCOHOL. DO NOT USE ABRASIVE CLEANERS, AS THEY WILL SCRATCH. DO NOT USE PAPER TOWELS AS MAY SCRATCH THE PLEXIGLASS.**

**Safety Precautions** - The safety of your clients is dependent on the appropriate choice of activity to match, yet challenge their physical abilities. Use appropriate spotting / safety techniques. In addition, the layout of your activity area, proper installation and maintenance of your equipment is critical. Southpaw equipment is not intended for recreational or outdoor use. Under no condition should this equipment be used without proper supervision.

**This sheet is for example only.** It is not meant to, in any way, replace local, county, state, or Federal standards. Be aware - it is your responsibility to find all pertinent safety information that pertains to your facility.



If you have any questions or comments, please call or write  
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